



Get Started! Professional Planning *that Works!* Featuring McREL Product Support

<http://professionalplanning.schoolspecialty.com>

Code: Ptw-2011

What is Professional Planning *that works!* Product Support?

Professional Planning *that Works!* Product Support includes all of the tools and resources offered to help support the educator program. All of the tools can be found online at <http://professionalplanning.schoolspecialty.com>.

How do I get access?

The first E- Newsletter includes product support information and the site access code. This will be sent to the primary contact on the order form—who should forward it to other applicable school personnel (if this contact has changed, please email premier@schoolspecialty.com). Once the code is received:

- a. Go to: <http://professionalplanning.schoolspecialty.com>
- b. Under the Educator area, click “enter”
- c. Enter Product Code – **Ptw-2011**
- d. Click Sign In
- e. You’re in!

I’m in! Now what?

Home Page: Learn more about onTRAC® planning, download white papers, or sign up for the Professional Planning *that Works!* quarterly e-newsletter.

Download Resources Tab:

This tab includes downloadable support – check out everything! In the left hand column, you have navigation that will take you to the following downloadable content:

- Online Resources
 - Learning Contract
 - Create a Classroom Rubric for Effort
 - Feedback Form
 - Reciprocal-Teaching Task Cards
 - Walk-and-Talk Summary
 - Note-Taking Guides
 - Nonlinguistic Representations
 - Homework Heading
 - Identifying Similarities and Differences
 - Think/Puzzle/Explore
 - Cooperative Learning Group Process Form
 - Question Starts
 - Generating and Testing Hypotheses Cover Sheet

- Teacher Forms - Customizable
 - Seating Plan
 - Weekly Lesson Plans
 - Individual Lesson Plans

- Quarterly Newsletter Archive
- Program Overview

More Resources Tab:

- Classroom Instruction that Works! Desktop Wallpaper
- McREL Compendium of Standards & Benchmarks
- Balanced Leadership Profile
- Adobe Reader 9 *free download*

To get the most from the Professional Planning *that works!* Program, start by reading the **Program Overview** in the Download Resources tab.

How can I implement my Professional Planning *that Works!* Planner Program effectively?

- First and foremost, read the **Program Overview** and forward your staff the log-in information for the support website. Encourage staff to sign up for the e-newsletters.
- Before distributing your Professional Planning *that Works!* Educator planners, gather your staff to review the User Guide and online resources. Discuss staff expectations and consider how your staff will utilize this material to enhance your school's Professional Learning Community.

Best Practices: Tips for implementing your program

Make onTRAC® Real: Encourage staff and students to use the onTRAC® planning steps for projects both inside and outside of school.

Book Study Group: Use the resources in the planner to initiate a book study group.

Reflect & Act: The McREL Study Guide directs educators to include research based instructional strategies in their teaching plans.

Try This! Weekly reminders encourage teachers with ideas, each connected to the one of the nine Categories of Instructional Strategies.

Visual Cues: Hang the posters as a reminder to implement research-based instructional strategies in the classroom.